



Mini-COBRA Administration Services

Mini-COBRA administration can be complex and time consuming. PMSCO Healthcare Consulting is prepared to administer these requirements to reduce your workload.

PMSCO's mini-COBRA administration services include:

- ◆ Initial notification to employees
- ◆ Qualifying event notifications to qualified beneficiaries and insurer
- ◆ Premium request letters
- ◆ Tracking of adherence to statutory timelines
- ◆ Notification to mini-COBRA continuants of rate increases and product changes at open enrollment
- ◆ Warnings to mini-COBRA continuants for non-payment of premium (if desired)
- ◆ Termination notices to participants upon end of COBRA benefit period
- ◆ Detailed records of mini-COBRA-related events, including notifications sent and premiums received

Premium subsidy rules under the American Recovery and Reinvestment Act of 2009 (ARRA) are in effect for a limited time. Mini-COBRA, however, will continue for qualifying events that occur after this year, but without the premium subsidy unless the premium subsidy rules are extended.

Fees for PMSCO's Mini-COBRA Administration Services are (All fees will be charged monthly to credit card):

Option 1:

- ◆ Set-up: No Charge
- ◆ Monthly Administration Fee: \$15
- ◆ Per Health Coverage Enrollee/Per Month Fee: \$2.50
- ◆ Per Notification Fee: \$4

Option 2:

- ◆ Set-up: No Charge
- ◆ One-time Initial Fee: \$75
- ◆ Flat Fee per each Qualifying Event: \$500

We look forward to assisting you in complying with this new law. Should you have any questions or wish to proceed with a formal proposal, please call (866) 441-2392 or complete the form below. Thank you.

Yes! I am interested in PMSCO's Mini-COBRA Administration Services!

Practice Name _____ Practice Administrator/Contact _____

Address _____

Phone _____ Email _____

Total #FT & PT Employees _____ Date _____

**Fax anytime to (717) 561-6077 or mail to
PMSCO Healthcare Consulting, 777 East Park Drive, Harrisburg, PA 17111**

Specialists in the Business of Medicine